

Minutes

PARADISE CHARTER MIDDLE SCHOOL

BOARD OF TRUSTEES REGULAR MEETING

May 4, 2021

5:00 P.M.

**Meeting Location: 6473 Clark Road, Paradise, California
Accessible Remotely**

Meeting ID: meet.google.com/bon-jynt-qjr

I. CALL TO ORDER

Minutes:

The meeting was called to order at 5:01 P.M.

A. Role Call

Mr. Brad Jacobson, Community Representative	Present
Mr. Mike Witten, Staff Representative	Present
Mr. Trevor Davis, 8th Grade Parent Representative	Present - remote
Mrs. Jill Pruis, 7th Grade Parent Representative	Absent
Mrs. Christy Voigt, 6th Grade Parent Representative	Present

I-A

Also present Superintendent/Principal Chris Reid, Executive Director Bev Landers, and Jennifer Robbins.

B. Flag Salute

II. COMMUNICATIONS

A. Comments from the Public

Minutes:

No comments were received.

II-A

B. Comments from the Board

Minutes:

No comments were received.

II-B

C. Information: Superintendent Reid and Executive Director Lander's Report

II-C

1. Lottery and Enrollment Update

Minutes:

Jennifer Robbins reported on enrollment numbers.

Current enrollment: 6th: 39, 7th: 43, 8th: 43 (Total: 125)

Lottery: 6th: 28, 7th: 52, 8th: 48 (Total: 128)

II-C.1

2. LCAP Report and Feedback

Minutes:

Executive Director Landers said a survey will be sent to stakeholders to receive their input. She also provided an LCAP summary outline.

II-C.2

3. Update on Plans for New Building II-C.3

Minutes:

Executive Director Landers met with a contractor to discuss building additional offices over the summer to provide meeting space for paraprofessionals. Funding would fall under the LCAP. Cost estimated approximately \$34,000.

4. Report on Safety and Risk Management II-C.4

Minutes:

Superintendent Reid said he is still waiting for Cumminngs to replace a faulty unit on the generator that is under warranty.

Superintendent Reid said the standard state testing began on Monday with positive student attendance.

Superintendent Reid said 8th grade graduation preparations are underway with the assistance from three parent volunteers organizing and planning the events.

III. CONSENT AGENDA ITEMS

A. Minutes of the Regular Meeting of April 6, 2021 III-A

B. March 2021 Financials: III-B
Reports prepared by CBO Lisa Speegle

Minutes:

Motion made by Christina Voigt and seconded by Mike Witten to approve the Consent Agenda Items as presented.

Vote 4-0. Motion passed.

IV. ITEMS SCHEDULED FOR ACTION

A. Approve 2nd Draft of New Salary Schedule for Credentialed Staff IV-A

Minutes:

Motion made by Trevor Davis and seconded by Mike Witten to adopt the 2nd draft of the new credentialed staff salary schedule.

Vote 4-0. Motion passed.

B. Approve 2nd Draft of New Salary Schedule for Executive Director IV-B

Minutes:

Motion made by Christina Voigt and seconded by Mike Witten to adopt the 2nd draft of the new Administrative salary schedule and place the new Executive Director Beverly Landers at Step 7.

Vote 4-0. Motion passed.

C. Approve New Salary Schedule for Classified Staff IV-C

Minutes:

Motion made by Mike Witten and seconded by Christina Voigt to adopt the new classified staff salary schedule.

Vote 4-0. Motion passed.

D. Approve New Contract Language for Employees IV-D

Minutes:

Motion made by Christina Voigt and seconded by Mike Witten to approve the 2021-22 Employment Contract.

Vote 4-0. Motion passed.

- E. Approve Stipends for Credentialed Staff working on Health and Wellness Curriculum IV-E
Minutes:

Executive Director Landers said July 1, 2021 the school will be purchasing the Second Step Curriculum to begin teaching in the fall. Credentialed teachers will be asked to review and study the new curriculum prior to the start of next school year. Stipend would be funded from the LCAP.

Motion made by Mike Witten and seconded by Trevor Davis to approve \$1,000.00 stipends for credentialed staff for their work on the Health and Wellness curriculum over the summer.

Vote 4-0. Motion passed.

- F. Approve Expanded Learning Opportunities Grant Document IV-F
Minutes:

Executive Director Landers said this grant is federally funded money for COVID-19. She said the grant money can be used for physical space for student learning and after-school support staff supervision salaries. Eleven new metal picnic tables and shade-sails will be ordered.

Motion made by Christina Voigt and seconded by Trevor Davis to approve the Expanded Learning Opportunities Grant.

Vote 4-0. Motion passed.

- G. Approve the Following Changes to Signers on Northern California National Bank Accounts held by PCMS. IV-G

1. Add Executive Director Bev Landers as Signer on Northern California National Bank Accounts to include General Fund, PLC Account, and Student Body Account.
2. Add PCMS Board Member Mike Witten as Signer on the General Fund Account.
3. Remove Retiring PCMS Board Member Brad Jacobson as General Fund Account signer.
4. Remove Retiring Superintendent/Principal Chris Reid from all accounts as a signer.
5. Maintain Office Manager Jennifer Robbins as signer on PLC and Student Body Accounts.
6. Maintain Teacher Todd Lanam as signer on PLC Account.
7. Maintain Teacher Brian Faith as signer on Student Body Account.

Minutes:

Motion made by Trevor Davis and seconded by Mike Witten to approve the changes as written to the General Fund, Student Body, and Parent Leadership banking accounts.

Vote 4-0. Motion passed.

V. ITEMS SCHEDULED FOR DISCUSSION

- A. Report From Board Member Brad Jacobson on updated health benefits costs. V-A
Update on costs related to offering COBRA support to the retiring Superintendent.

Minutes:

Superintendent Reid excused himself from the meeting.

Brad Jacobson provided a memo on health benefit costs. After much discussion, direction was given to Trevor Davis to draft a list of board recommendations and for Brad Jacobson to present the list to CBO Lisa Speegle for consideration.

VI. ADJOURNMENT

- A. Next Meeting Date: **Tuesday, June 1, 2021, at 5:00 PM** VI-A

Minutes:

The next meeting is scheduled for June 1, 2021, at 5:00 PM.

The meeting was adjourned at 6:23 PM.