

**PARADISE CHARTER MIDDLE SCHOOL
MEETING OF THE BOARD OF DIRECTORS
REGULAR MEETING AGENDA**

**6473 Clark Road
Paradise, California 95969**

**Minutes of the
January 30, 2024
5:00 P.M**

**INSTRUCTIONS FOR PRESENTATIONS TO
THE BOARD BY PARENTS AND CITIZENS**

The Paradise Charter Middle School welcomes your participation at the School's Board meetings. The purpose of a public meeting of the Board of Trustees is to conduct the affairs of the School in public. Your participation assures us of continuing community interest in our School. To assist you in the ease of speaking/participating in our meetings, the following guidelines are provided:

1. Agendas are available to all audience members.
2. "Request to Speak" forms are available to all audience members who wish to speak on any agenda items or under the general category of "Oral Communications." "Oral Communications" is set aside for members of the audience to raise issues that are not specifically on the agenda. However, due to public meeting laws, the Board can only listen to your issue, not respond or take action. These presentations are limited to three (3) minutes and the total time allotted to non-agenda items will not exceed fifteen (15) minutes. The Board may give direction to staff to respond to your concern or you may be offered the option of returning with a citizen-requested item.
3. You may also complete a "Request to Speak" form to address the Board on Agenda items. With regard to such agenda items, you may specify that agenda item on your "Request to Speak" form and you will be given an opportunity to speak for up to five (5) minutes when the Board discusses the item.
4. When addressing the Board, speakers are requested to state their name and address from the podium and adhere to the time limits set forth.
5. Any public records relating to an agenda item for an open session of the board distributed to all, or a majority of all, of the Board members, shall be available for public inspection at 6473 Clark Road, Paradise, California.

In compliance with the Americans with Disabilities Act (ADA), Paradise Charter Middle School may furnish reasonable auxiliary aids and services to qualified individuals with disabilities. Individuals who require appropriate alternative modifications of the agenda in order to participate in Board meetings are invited to contact the Executive Director's office.

1.0 Call to Order: Minutes: The meeting was called to order at 5:01pm

1.1 Flag Salute

1.2 Roll Call

Denise Farrell, Chair / Staff Representative

Heinke Raymond / 8th Grade Parent Representative

Sarah Kevwitch / 7th Grade Parent Representative

Shelly Bettencourt, /6th Grade Parent Representative / Vice Chair

Christina Voigt, Community Representative

Chris Palmer, Principal/Superintendent - President

Jennifer Duran, Secretary to the Board

Jenna Springer, Chief Financial Officer

Attendance

Present

Present

Present

Present

Present

Present

Present

Present

2.0 Changes/Deletions to Current Meeting Agenda

Minutes: nothing to report

3.0 Public Comments on Items not on the Current Meeting Agenda

Minutes: nothing to report

4.0 Reports and Presentations

4.1 Student Council Report - Chris Palmer

Minutes: Chris Palmer reported on behalf of Brain Faith, the student council has been busy with the snack shed, spirit days, and Dance's.

4.2 PAC Report - Chris Palmer

Minutes: Chris Palmer reported on behalf of the PAC. They have had a few meetings so far this year, with new participants each time. The PAC has a few new ideas for Fundraising, and created a graduation subcommittee.

4.3 Teacher Report - Chloe Patton

Minutes: Chloe Patton reported that the 6th grade teachers have been working hard to prepare for Shady Creek. They held interviews for several high school students interested in cabin leaders. The staff wanted to express how happy they are with the hiring of Chris Palmer as the Principal/Superintendent.

4.4 Enrollment Update - Jennifer Duran

6th 52 1 on the waitlist

7th 52 20 on the waitlist

8th 43

4.5 Principal's Report - Chris Palmer

Minutes: Chris Palmer reported that a huge focus this year has been to increase engagement and accountability knowing that miss behaviors will lower. Last year PCMS saw a record high number of suspensions this year there has only been one. Chris noted that with the increase of highly monitored unstructured time this is only one of the differences that has been seen on campus. All staff members stand outside during most breaks to help supervise students. This year an additional person has been hired for yard duty. The three yard duties and Chris monitor both 7th/8th grade lunch along with the 6th grade lunch and work very well as a team. To help increase engagement by lowering class sizes, a guitar elective has been added for both 6th, and 7th period. Minimizing end of the school day behaviors. The new walkie talkies have proven to help clear up communication across campus. Boys Basketball has started up and the boys are loving it. To increase buy-in by the students a certain GPA has been set in order to play. This has helped with student motivation. Last year there were zero SST's and this year there has already been 11 formal SST's. They have proven to work well bringing parents, teachers, staff, counselors, and students to work together towards supporting the students' success. The partnership with parents was missing in the last couple years. It's good to see that relationship coming back. PCMS was able to secure an on-site counselor that has started this month. He will be at the school all day two days a week meeting with students, engaging with students at breaks, he will be a great addition to the school. Chris noted that during his hiring process he made it very clear to the Hiring Board, and the Governing Board that with the requirements placed upon the role of Principal/Superintendent combination that the job would not be sustainable for any person. It has been a hard year of transition, but he is thankful for the progress that has been made at this little school. A full and healthy Governing Board, a projected surplus rather than rapidly depleting savings. The teachers are happy again, students are thriving and the reputation of the school is coming back to what it once was. Chris expressed his concerns that the dual role is something that needs to be addressed soon by the Board.

5.0 Consent Agenda

Minutes: Item 5.1 approval of the Minutes from the December 12, 2023 meeting was pulled from the consent agenda items as Christy Voigt was not present at the December Meeting. Items 5.2-5.5 we then set for consent. Shelly Bettencourt made a motion to approve the Consent agenda items 5.2-5.5. The motion was seconded by Sarah Kevwitch. The motion

was approved unanimously, with a vote of 5-0.

5.1 Approval of Minutes from the [December 12, 2023](#)

Minutes: After pulling item 5.1 from the consent agenda, Heinke Raymond made a motion to approve the December 12, 2023 Board Meeting Minutes. The motion was seconded by Shelly Bettencourt. The motion passed unanimously with a vote of 4-0, with one abstaining.

5.2 Contracts:

a. [Paybridge](#)

5.3 Approval of the Financial Reports prepared by Becca Carey with ARI

a. [Financial Highlights](#)

b. [YTD Income Statement](#)

c. [Cash Flow](#)

5.4 Approval of Consolidated Application and Reporting System [2023-2024 Winter Release Report](#)

5.5 [School Accountability Report Card \(SARC\)](#)

6.0 Discussion/Action Items

6.1 [Local Control Accountability Plan \(LCAP\) Mid-Year Update and Report](#)

Minutes: Christy Voigt made a motion to approve the Local Control Accountability Plan (LCAP) Mid-Year update and report. The motion was seconded by Heinke Raymond. The motion was approved unanimously, with a vote of 5-0.

6.2 El Dorado Special Education Local Plan Area (SELPA) [Stage 1](#) Information

Minutes: A motion was made by Sarah Kevwitch to approve moving forward in the process of interviewing with El Dorado Special Education Local Plan Area after completing stage one. The motion was seconded by Christy Voigt. The motion passed unanimously with a vote of 5-0.

Minutes: At 5:47pm Heinke Raymond had to leave the meeting.

6.3 [English Learner Policy and Annual Parent Notification Update](#)

Minutes: A motion was made by Christy Voigt, to approve the English Learner Policy and Annual Parent Notification Update. The motion was seconded by Shelly Bettencourt. The motion passed unanimously with a vote of 4-0 with one absent.

6.4 Approve [Comprehensive School Safety Plan](#)

Minutes: A motion was made by Shelly Bettencourt, to approve the Comprehensive School Safety Plan for the 2024-2025 school year. The motion was seconded by Sarah Kevwitch. The motion was passed unanimously with a vote of 4-0 with one absent.

6.5 Approve the 2024-2025 School Year Calendar

Minutes: A motion was made by Christy Voigt, to approve the 2024-2025 School Year Calendar. The motion was seconded by Sarah Kevwitch. The motion was passed unanimously with a vote of 4-0 with one absent.

8.0 Future Agenda Items

Minutes: Next steps with the SELPA, Principal/Superintendent Evaluations. Discussion on long term Principal/Superintendent solutions.

9.0 Adjournment

Next meeting March 12, 2023- (4) 5:00pm

Minutes: The meeting adjourned at 5:58pm.