

**PARADISE CHARTER MIDDLE SCHOOL
MEETING OF THE BOARD OF DIRECTORS
REGULAR MEETING Minutes
6473 Clark Road
Paradise, California 95969
May 14, 2024
5:00 P.M**

**INSTRUCTIONS FOR PRESENTATIONS TO
THE BOARD BY PARENTS AND CITIZENS**

The Paradise Charter Middle School welcomes your participation at the School's Board meetings. The purpose of a public meeting of the Board of Trustees is to conduct the affairs of the School in public. Your participation assures us of continuing community interest in our School. To assist you in the ease of speaking/participating in our meetings, the following guidelines are provided:

1. Agendas are available to all audience members.
2. "Request to Speak" forms are available to all audience members who wish to speak on any agenda items or under the general category of "Oral Communications." "Oral Communications" is set aside for members of the audience to raise issues that are not specifically on the agenda. However, due to public meeting laws, the Board can only listen to your issue, not respond or take action. These presentations are limited to three (3) minutes and the total time allotted to non-agenda items will not exceed fifteen (15) minutes. The Board may give direction to staff to respond to your concern or you may be offered the option of returning with a citizen-requested item.
3. You may also complete a "Request to Speak" form to address the Board on Agenda items. With regard to such agenda items, you may specify that agenda item on your "Request to Speak" form and you will be given an opportunity to speak for up to five (5) minutes when the Board discusses the item.
4. When addressing the Board, speakers are requested to state their name and address from the podium and adhere to the time limits set forth.
5. Any public records relating to an agenda item for an open session of the board distributed to all, or a majority of all, of the Board members, shall be available for public inspection at 6473 Clark Road, Paradise, California.

In compliance with the Americans with Disabilities Act (ADA), Paradise Charter Middle School may furnish reasonable auxiliary aids and services to qualified individuals with disabilities. Individuals who require appropriate alternative modifications of the agenda in order to participate in Board meetings are invited to contact the Executive Director's office.

1.0 Call to Order Minutes: The meeting was called to order at 5:05pm

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| <p>1.1 Flag Salute</p> <p>1.2 Roll Call</p> <p>Denise Farrell, Chair / Staff Representative</p> <p>Heinke Raymond / 8th Grade Parent Representative</p> <p>Sarah Kevwitch / 7th Grade Parent Representative</p> <p>Shelly Bettencourt, /6th Grade Parent Representative</p> <p>Christina Voigt, Community Representative</p> <p>Chris Palmer, Principal/Superintendent - President</p> <p>Jennifer Duran, Secretary to the Board</p> <p>Jenna Springer, Chief Financial Officer</p> | <p>Attendance</p> <p>Present</p> <p>Present</p> <p>Present</p> <p>Present</p> <p>came in late 5:10pm</p> <p>Present</p> <p>Present</p> <p>Present</p> |
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**2.0 Changes/Deletions to Current Meeting Agenda
Minutes: Nothing to report**

**3.0 Public Comments on Items not on the Current Meeting Agenda
Minutes: Nothing to report**

4.0 Reports and Presentations

4.1 Student Council Report - **Minutes: Chris reported on behalf of Brain Faith, that the student council is gearing up for the last dance of the year. It will be held May 17th. They are also busy planing Student Fun day for May 28. Brain wanted to express that this year the**

student council has done a great job providing services to students, snack shed, dances, spirit days, contests, positive classroom awards, he is very proud of them.

4.2 PAC Report -

Minutes: Chris Palmer reported on behalf of Jenn Brooks, the PAC will be holding a car wash Saturday May 18. Unfortunately not very many volunteers, looking to recruit more students in the next couple of days. It will be held in front of Paradise Stronger. AutoZone donated needed supplies. Jenn Brooks will be stepping down from her position as the PAC President next year, looking for more volunteers, hopefully signing up at the family BBQ put on by the PAC May 16. Unfortunately due to the lack of volunteers PCMS was unable to make a float to have in the Gold Nugget Day Parade.

4.3 Teacher Report -

Minutes: Taylor Hovey reported on behalf of the teachers. Taylor reported that Love Paradise was a huge success. State testing is wrapping up, and she wanted it noted that effort and attendance was high during testing week. The STAR testing will take place over the next two weeks to see growth in EL and Math, since the first semester. The teachers have been discussing adjusting the electives for the 6th graders next year incorporating more science and help with more integrated courses, as an introductory elective to hopefully help set them up for success at PCMS. Leaving the 7th and 8th grade with more typical elective courses. Todd Lanam attended the Volleyball meeting to set game schedules for next year's Volleyball team. Taylor, and Bayleigh Hovey will coach the team again next year. They will be hosting a week-long camp over summer break. The teachers are excited to connect with the families at the barbeque on Thursday. Lastly she wanted to express how happy the staff is with Chris as a leader, the staff has felt very supported and that the school year has gone smoothly.

4.4 Enrollment Update - Jennifer Duran

Minutes: Current year 51 6th, 52 7th, and 42 8th, next year's list 40 6th, 7th full with 9 on the waitlist, 8th full with 6 on the waitlist.

4.5 Principal's Report - Chris Palmer

Minutes: Chris Palmer reported that PCMS will be hosting a family barbecue this Thursday. Chris will be giving a quick state of the school address to the family, letting them in a little behind the scenes and letting them know how successful our partnership with CORE has been this last year. Field Trips for 7th and 8th graders will be on May 23, the 8th graders attending a field trip to San Francisco for a boat ride around the bay. The 7th graders will be having a fun field trip to SunSplash. With the shift of Taylor Hovey from 6th grade Math and Science teacher to the school's resource teacher next year, a new teacher Reina McConnel has been hired. She will replace Taylor as the 6th grade Math and Science teacher. Chris wanted to express his appreciation for the support that he has felt from the Board throughout the year. Chris shared with the Board that the goal he is setting school wide for next year is focusing on classroom management and student engagement. As a means to increase student learning and reduce in class behavioral issues. Chris will meet with each teacher over the summer to discuss their personal goals for the year with that focus. He will follow up with formal observations throughout the year to see how they are meeting their goals. Chris shared his deep gratitude to the staff at CORE for their support throughout the school year and hopes that the Board will continue to support the partnership with them in the future. To help in Chris's goal to focus on the classroom management and student engagement, he would like the board to consider

hiring a part time teacher/instructional coach. A name that came up in staff discussions is Amy Behlke, he is open to others if the opportunity presents itself. Chris wanted to close out his report by reading two 8th grade students' reflection cards from the upcoming graduation ceremony. Both students were students who had transferred to PCMS late in their 8th grade school year. Both students' cards reflected how welcomed they felt by the staff, and how much they are cared about. "I believe that this school's calling is to love the hurting, to provide a sanctuary of security for the kids on this ridge." Reflections like these show that we are fulfilling that calling. He thanked the board for their support over this last year which provided him the opportunity to lead the staff to help these students. He is excited about this coming school year, and what PCMS can do.

5.0 Consent Agenda

- 5.1 Approval of Minutes for [March 12, 2024](#)
- 5.2 Approval of the Financial Reports prepared by Becca Carey with ARI
 - a. Financial Highlights [February 2024, March 2024](#)
 - b. YTD Income Statement [February 2024, March 2024](#)
 - c. Cash Flow [February 2024, March 2024](#)
- 5.3 Approval of the updated Board Policy 10, [Public Records Act Policy](#)
- 5.4 Approval of the [PUSD's Local School Wellness Policy](#)
- 5.5 Approval of the [Rehabilitation Act 504 Policy](#).
- 5.6 Approval of the [BCOE Agreement](#) for Special Services: Frontline/Escape System Access
- 5.7 Approval of the updated [Internet Responsibility Contract](#)
- 5.8 Approval of the 2024-2025 [Food Service Agreement with PUSD](#)
- 5.9 Approval of the ELOP Summer Program
- 5.10 Approval of the Contract with Horton, McNolty & Seateurn for 2023-2024 Audit
 - a. [Letter of Engagement](#)
 - b. [Work Agreement](#)

Minutes: A motion to approve the Consent Agenda items 5.1-5.10 was made by Shelly Bettencourt. The motion was seconded by Heinke Raymond. The motion passed unanimously with a vote of 5-0.

6.0 Action/Discussion Items

- 6.1 Community Board Representatives presented

Minutes: Chris Palmer spoke on behalf of the committee, with the recommendation that the board select Robert Robertson as next years Community Board Representative to replace Christy Voigt as her term will end July 31, 2024. A motion was made by Heinke Raymond to accept the recommendation and Select Robert Robertson to serve a 3 year term as the Community Board Member effective August 1, 2024. The motion was seconded by Shelly Bettencourt. The motion passed unanimously with a vote of 5-0.

7.0 Public Hearing:

- 7.1 2024-2025 Local Control Accountability Plan (LCAP), Annual Update 2023-2024 LCAP, and 2024-2025 Budget Overview for Parents

Minutes: A motion to open the meeting to a public hearing was made by Christy Voigt, and seconded by Shelly Bettencourt. The motion passed unanimously. The meeting was opened to a Public Hearing at 6:14pm. Chris Palmer presented the results of the parent surveys expressing their thoughts on meeting the expectations of last year's LCAP goals. The majority of the feedback showed that the stakeholders were seeing

implantation of the goals laid out last year, and would like to continue to see these goals for next year's LCAP. Chris then presented the draft of the 2024-2025 LCAP goals. The 2024-2025 Budget overview for Parents was tabled until next month's meeting. There is nothing to note for public comments on this matter. Denise Farrell called the Public Hearing closed at 5:14pm.

8.0 Closed Session

8.1 Public Employment Performance Evaluation: Title Principal/Superintendent
Minutes: Denise Farrell called for a closed session starting at 6:15pm.

9.0 Reconvene Open Session:

9.1 Report action taken in closed session
Minutes: Denise Farrell called for the Open Session to begin again at 6:51pm. Denise Farrell reported that no action was taken during the closed session.

10.0 Future Agenda Items

Minutes: A closed session was requested for the Performance Evaluation of the Principal/Superintendent. The final LCAP will be presented at the next meeting.

11.0 Adjournment

Next meeting June 11th, 2024 at 5:00pm
Minutes: The meeting was adjourned at 6:58 pm.