

**PARADISE CHARTER MIDDLE SCHOOL
MEETING OF THE BOARD OF DIRECTORS
REGULAR MEETING MINUTES**

**6473 Clark Road
Paradise, California 95969
December 10, 2024
5:00 P.M**

**INSTRUCTIONS FOR PRESENTATIONS TO
THE BOARD BY PARENTS AND CITIZENS**

The Paradise Charter Middle School welcomes your participation at the School's Board meetings. The purpose of a public meeting of the Board of Trustees is to conduct the affairs of the School in public. Your participation assures us of continuing community interest in our School. To assist you in the ease of speaking/participating in our meetings, the following guidelines are provided:

1. Agendas are available to all audience members.
2. "Request to Speak" forms are available to all audience members who wish to speak on any agenda items or under the general category of "Oral Communications." "Oral Communications" is set aside for members of the audience to raise issues that are not specifically on the agenda. However, due to public meeting laws, the Board can only listen to your issue, not respond or take action. These presentations are limited to three (3) minutes and the total time allotted to non-agenda items will not exceed fifteen (15) minutes. The Board may give direction to staff to respond to your concern or you may be offered the option of returning with a citizen-requested item.
3. You may also complete a "Request to Speak" form to address the Board on Agenda items. With regard to such agenda items, you may specify that agenda item on your "Request to Speak" form and you will be given an opportunity to speak for up to five (5) minutes when the Board discusses the item.
4. When addressing the Board, speakers are requested to state their name and address from the podium and adhere to the time limits set forth.
5. Any public records relating to an agenda item for an open session of the board distributed to all, or a majority of all, of the Board members, shall be available for public inspection at 6473 Clark Road, Paradise, California.

In compliance with the Americans with Disabilities Act (ADA), Paradise Charter Middle School may furnish reasonable auxiliary aids and services to qualified individuals with disabilities. Individuals who require appropriate alternative modifications of the agenda in order to participate in Board meetings are invited to contact the Executive Director's office.

1.0 Call to Order Minutes: The meeting was called to order at

1.1 Flag Salute

1.2 Roll Call

Denise Farrell, Chair / Staff Representative

Sarah Kevwitch / 8th Grade Parent Representative

Shelly Bettencourt / 7th Grade Parent Representative/ Co-Chair

Holly Fisher/6th Grade Parent Representative

Robert Robertson, Community Representative

Chris Palmer, Principal/Superintendent - President

Jennifer Duran, Secretary to the Board

Jenna Springer, Chief Financial Officer

Attendance

Present

Present

**Late arrived at
5:10pm**

Present

Present

Present

Present

Present

2.0 Changes/Deletions to Current Meeting Agenda

2.1 Approval of the Current Meeting Agenda

Minutes: It was noted that the Chair and Co-Chair were miss assigned. The correction was made to show Sarah Kevwitch as Chair, and Robert Robertson as Co-Chair. Removing the title of Chair by Denise Farrells name, and removing Co-Chair by Shelly Bettencourts name. With those corrections a motion to approve the Agenda was made by Robert Robertson and seconded by Denise Farrell. The motion passed unanimously with a vote of 4-0. (Shelly Bettencourt was present for vote)

3.0 Public Comments on Items not on the Current Meeting Agenda

Minutes: Nothing to note.

4.0 Reports and Presentations

4.1 Student Council Report - Chris Palmer

Minutes: Chris Palmer reported on behalf of Chloe Patton, there is a dance to be held this week. The Snack Shed is profitable. The Student Council is considering adding a pickleball court onto the blacktop. They are planning a fun spirit week the last week before break.

4.2 PAC Report - Chris Palmer

Minutes: Jog a thon was a successful fundraiser for the PAC this year to help cover the cost of each grade level field trip. The other fundraiser was a first time event with the company Nothing Bundt Cakes. Not very many participants but the return on purchase was 30%. Adding additional funds for field trips. Chris reported that in the first PAC meetings they have had great participation, looking to increase parent involvement going forward.

4.3 Teacher Report - Brian Faith

Minutes: Brian Faith reported on behalf of the staff. All of the teachers have started sending out student surveys. Mostly positive feedback from the students, the teachers have found as they gave the surveys that the students put in a lot of effort and thought to be honest on their view of how the teachers are doing individually in each classroom. There is great partnership between the senior teachers and the younger teachers working together to create a great experience for all of PCMS students.

4.4 Enrollment Update - Jennifer Duran **Minutes: Jennifer Duran presented the following enrollment numbers for:**

6th 42 **With two new potential students starting after Winter Break.**

7th 52 with 4 on the waitlist

8th 52 with 9 on the waitlist

4.5 Principal's Report - Chris Palmer

Minutes: Chris Palmer reported on the amazing change that the school has gone through in this last year. There is a level of trust that is brought back to campus, students trusting staff, staff trusting students, and parents trusting staff. Chris is working through each teacher going through their semester evaluations with them. Boys basketball season just started. Girls basketball season just ended. The entire school will be attending the local performance of the Nutcracker next week. The school was blessed with a campus clean up day provided by a local PG&E crew called GC Crew. They donated gravel, and spread around campus. Cleaned out all of the building's gutters, power washed the GaGa pit. They built the 9 square on the blacktop, weeded the garden beds, and replaced a broken basketball hoop. What a blessing to the school for these men for donating their time and resources, along with the cost of the gravel. The semester ends December 20, report cards will go out January 10. The students who earned honor roll and perfect attendance will be recognized in the First Semester Awards Ceremony to be held on January 16. PUSD wanted to recognize PCMS after attending a PUSD sponsored event. The Paradise High School Career day was last month PCMS along with all of the other schools on the ridge attended this event. The PUSD Board President let Chris know that PCMS students received the most recognition by the vendors, for engagement. To honor that one PCMS student was drawn at random to receive a brand new pair of AirPods.

5.0 Swearing in of New Members

Minutes: Holly Fisher was sworn in as the 6th Grade Representative for the term of 3 years, to end on July 31, 2027.

6.0 Consent Agenda

6.1 Approval of Minutes: [September 10, 2024](#), [Special Meeting October 15, 2024](#)

6.2 Approval of:

a. the Check Register: [August 2024](#), [September 2024](#), [October 2024](#)

b. [Principal/Superintendent Reimbursement](#)

c. Contracts:

6.4 Approval of the [21-22, and 22-23 ELOP Reporting](#)

6.5 [Learning Recovery Emergency Block Grant Interim Expenditure Report](#)

6.6 [ELO-P Third Party Provider Survey](#)

6.7 [Final Expenditure Report: Arts, Music & Instructional Materials Block Grant](#)

6.8 [2023-24 Educator Effectiveness \(EEF\) Report](#)

6.9 [Approval of Surplus Property - Donation of Old Computers](#)

6.10 [COVID Safety Plan Six Month Review](#)

6.11 [SELPA Cycle B Self Review](#)

6.12 Update [Student Policy 12 Anti-Harassment Policy](#)

6.13 Update [Student Policy 6 Pupil Discipline, Suspension, Expulsion, and Due Process](#)

6.14 Update [Student Policy 6R Pupil Discipline, Suspension, Expulsion, and Due Process Administrative Regulation](#)

6.15 Approval to add Robert Robertson as a signer to the general fund account

Minutes: A motion to approve all Consent Agenda items 6.1-6.15 was made by Denise Farrell and seconded by Shelly Bettencourt. The motion passed unanimously with a vote of 5-0.

7.0 Discussion/Action Items

7.1 2024-2025 First Interim Budget Approval

a. [2024-2025 First Interim Budget SACS](#)

b. [2024-2025 First Interim Multi Year Budget and Cash Flow](#)

Minutes: A motion to approve the 2024-2025 First Interim Budget. 7.1 a. and b. Was made by Shelly Bettencourt, and seconded by Denise Farrell. The motion passed unanimously with a vote of 5-0.

7.2 [2023-2024 Audit Report, Presentation and Approval](#)

Minutes: A motion to approve the 2023-2024 Audit report and presentation was made by Denise Farrell and seconded by Robert Robertson. The motion passed unanimously with a vote of 5-0.

7.3 California School Dashboard

Minutes: Discussion item only. Nothing to report.

7.4 [2024 Placement Tests: Mathematics Results](#)

Minutes: Discussion item only. Nothing to report.

7.5 [Material Revision](#)

Minutes: After some discussion, the Board asked that the bullet points be changed to ascending numbers on the section to be updated. Page 49, section Public Random Drawing, will read as:

“ Preference shall be extended to pupils in the following order:

- 1. Currently enrolled students are exempt from the lottery and are guaranteed enrollment in the next academic year ~~Students admitted to or attending PCMS~~***
- 2. Foster and Homeless Youths***
- 3. Siblings of currently enrolled students***
- 4. Children of PCMS employees (limited to 10% enrollment)***
- 5. Students who meet the federal guidelines for Title One and/or qualify for Free/Reduced lunches***
- 6. Students who reside within the boundaries of the district***
- 7. All other applicants”***

A motion to approve the Material Revision with the above changes was made by Shelly Bettencourt, and seconded by Denise Farrell. The motion passed unanimously with a vote of 5.0. This revision will be sent to Paradise Unified School District Board or Directors for approval.

7.6 [Policy Update Student Policy 1 Admission and Enrollment Policy](#)

Minutes: After some discussion, the Board asked that the bullet points be changed to ascending numbers on the section to be updated. Page 49, section Public Random Drawing, will read as:

“ Preference shall be extended to pupils in the following order:

- 1. Currently enrolled students are exempt from the lottery and are guaranteed enrollment in the next academic year ~~Students admitted to or attending PCMS~~***
- 2. Foster and Homeless Youths***
- 3. Siblings of currently enrolled students***
- 4. Children of PCMS employees (limited to 10% enrollment)***
- 5. Students who meet the federal guidelines for Title One and/or qualify for Free/Reduced lunches***
- 6. Students who reside within the boundaries of the district***
- 7. All other applicants”***

Aligning the policy to the Material Revision. A motion to approve the updates to Student Policy 1 Admission and Enrollment was made by Denise Farrell, and seconded by Robert Robertson. The motion passed unanimously with a vote of 5-0.

8.0 Closed Session

8.1 Personnel Issues (Government Code 54957)

8.1.a Discipline/Dismissal/Release/Resignation/Leave

Minutes: The meeting went into closed session at 6:17pm. No action was taken in the closed session. Open session reconvened at 7:54pm.

9.0 Future Agenda Items

Minutes: Nothing to note.

10.0 Adjournment: Next meeting January 28, 2025

Minutes: The meeting adjourned at 7:55pm the next meeting will be January 28, 2025.