

**PARADISE CHARTER MIDDLE SCHOOL
MEETING OF THE BOARD OF DIRECTORS
REGULAR MEETING AGENDA
MINUTES
6473 Clark Road
Paradise, California 95969
September 10, 2024
5:00 P.M**

**INSTRUCTIONS FOR PRESENTATIONS TO
THE BOARD BY PARENTS AND CITIZENS**

The Paradise Charter Middle School welcomes your participation at the School's Board meetings. The purpose of a public meeting of the Board of Trustees is to conduct the affairs of the School in public. Your participation assures us of continuing community interest in our School. To assist you in the ease of speaking/participating in our meetings, the following guidelines are provided:

1. Agendas are available to all audience members.
2. "Request to Speak" forms are available to all audience members who wish to speak on any agenda items or under the general category of "Oral Communications." "Oral Communications" is set aside for members of the audience to raise issues that are not specifically on the agenda. However, due to public meeting laws, the Board can only listen to your issue, not respond or take action. These presentations are limited to three (3) minutes and the total time allotted to non-agenda items will not exceed fifteen (15) minutes. The Board may give direction to staff to respond to your concern or you may be offered the option of returning with a citizen-requested item.
3. You may also complete a "Request to Speak" form to address the Board on Agenda items. With regard to such agenda items, you may specify that agenda item on your "Request to Speak" form and you will be given an opportunity to speak for up to five (5) minutes when the Board discusses the item.
4. When addressing the Board, speakers are requested to state their name and address from the podium and adhere to the time limits set forth.
5. Any public records relating to an agenda item for an open session of the board distributed to all, or a majority of all, of the Board members, shall be available for public inspection at 6473 Clark Road, Paradise, California.

In compliance with the Americans with Disabilities Act (ADA), Paradise Charter Middle School may furnish reasonable auxiliary aids and services to qualified individuals with disabilities. Individuals who require appropriate alternative modifications of the agenda in order to participate in Board meetings are invited to contact the Executive Director's office.

1.0 Call to Order: Minutes: The meeting was called to order at 5:03pm by Denise Farrell

1.1	Flag Salute	
1.2	Roll Call	Attendance
	Denise Farrell, Chair / Staff Representative	Present
	Sarah Kevwitch / 8th Grade Parent Representative	Present
	Shelly Bettencourt / 7th Grade Parent Representative/ Co-Chair	Present
	Vacant /6th Grade Parent Representative	Present
	Robert Robertson, Community Representative	Present
	Chris Palmer, Principal/Superintendent - President	Present
	Jennifer Duran, Secretary to the Board	Present
	Jenna Springer, Chief Financial Officer	Present

**2.0 Changes/Deletions to Current Meeting Agenda
Minutes: Nothing to note**

**3.0 Public Comments on Items not on the Current Meeting Agenda
Minutes: Nothing to note**

A motion to approve the Agenda was made by Rob and seconded by Shelly Bettencourt. The motion passed unanimously with a vote of 4-0.

4.0 Reports and Presentations

4.1 Student Council Report -

Minutes: The Student Council Report was presented by Chris Palmer on behalf of Taylor Hovey, and Chloe Patton. Elections were held in the last week of August. Chloe Patton and Taylor Hovey held their first meeting with the ASB this week. They have set an initial budget of \$300.00 a month on spending for their student events. They plan on opening up the snack shed in two weeks. They will be hosting a Halloween Movie Night late in October, and the first dance will be held in December.

4.2 Teacher Report -

Minutes: The Teacher Report was presented by Chris Palmer on behalf of Chloe Patton. Chris's leadership has led to a smooth start to the school year. Jennifer has the office running smoothly, and is maintaining a professional space. Amy Behlke and Yvette Kolstad, Raina McConnell attended a local Professional development. All staff that attended reported that the information shared was very relevant and beneficial. Community building events that are coming up are all school tie dye day, and the jog a thon in October. The staff is looking forward to interacting with the students as they raise money for this year's field trips. Volleyball is underway, and the kids are growing in their skills.

4.3 Enrollment Update - Jennifer Duran

Minutes: Current Enrollment is 6th Grade 40, with a possibility of a new student next week. 7th - 50 and 8th 52.

4.4 Principal's Report - Chris Palmer

Minutes: Chris described the year so far as "Peaceful". His interactions with parents, students, in the classrooms, on the playground, and when he visits CORE Butte to collaborate. He is exceptionally grateful for peaceful board meetings. Electives have started up, cross country will start this week. PAC will have their first meeting on September 17th. On last year's local indicator report, the school self rated a lower score on offering different languages. In October we will offer an intro to spanish, and possible german. Helping us meet this goal that the school has set for itself.

5.0 Consent Agenda

5.1 Approval of Minutes: [August 20, 2024](#)

5.2 Approval of

- a. [Check Register July 2024](#)
- b. [Principal/Superintendent Reimbursements](#)
- c. Contracts:
 - i. [Paradise Stronger ELOP MOU](#)
 - ii. [MOU with BCOE](#) for OT and APE services for 2024-2025
 - iii. [2024-2025 Counseling Agreement with BCOE](#)

5.3 Approval of [Title IX Sex-Based Harassment Policy and Grievance Procedures](#)

- a. Updated [Parent Student Handbook](#)
- b. Updated [Employee Handbook](#)

5.4 Approval of 5.6 [SB740 23-24 Award Notice](#)

Minutes: A motion to approve the Consent Agenda items 5.1-5.4 was made by Sarah Kevwitch, and seconded by Robert Robertson. The motion passed unanimously. Item 5.1 had a vote of 3-0 with one abstaining. Items 5.2-5.4 had a vote of 4-0.

6.0 Discussion/Action Items

6.1 Election of Officers

Minutes: After a short discussion Sarah Kevwitch was elected Chair, and Robert

Robertson was elected Vice-Chair. The motion to approve Sarah Kevwitch as Chair and Robert Robertson as Vice-Chair for the 2024-2025 school year was made by Shelly Bettencourt, and seconded by Denise Farrell. The motion passed unanimously with a vote of 4-0.

The remainder of the meeting was led by Sarah Kevwitch.

6.2 Approval of recommendation of new Board Member

Minutes: Chris Palmer spoke on behalf of the ad hoc subcommittee with their recommendation of Holly Fisher as the 2024-2025 6th Grade Board Representative. A motion to approve Holly Fisher as the 2024-2025 6th Grade Board Representative was made by Shelly Bettencourt, and seconded by Denise Farrell. The motion passed unanimously with a vote of 4-0.

6.3 Approval of the [23/24 Unaudited Actuals Report](#)

Minutes: Jenna Springer presented the board with a short presentation on the 2023-2024 Unaudited Actuals Report. A motion to approve the 2023-2024 Unaudited Actuals Report was made by Denise Farrell, and seconded by Robert Robertson. The motion passed unanimously with a vote of 4-0.

6.4 Approval of the [Declaration of Need](#)

Minutes: An explanation of the Declaration of Need was presented to the board by Bernadine Janke. A motion to approve the Declaration of Need for the 2024-2025 school year was made by Robert Robertson, and seconded by Denise Farrell. The motion passed unanimously with a vote of 4-0.

6.5 Approval of the [Teacher Assignment Monitoring Outcomes](#)

Minutes: An explanation of the Teacher Assignment Monitoring Outcomes was presented to the board by Bernadine Janke. A motion to approve the Teacher Assignment Monitoring Outcomes from 2022-2023 school year was made by Denise Farrell, and seconded by Robert Robertson. The motion passed unanimously with a vote of 4-0.

6.6 Approval of the [2025-2026 Safety Plan](#)

Minutes: A motion to approve the 2025-2025 School Safety Plan was made by Shelly Bettencourt, and seconded by Robert Robertson. The motion passed unanimously with a vote of 4-0.

6.7 Discussion only - Principal/Superintendent's goals for 2024-2025

Minutes: This item was a discussion only. Chris Palmer presented his goals for the year at the previous meeting and asked for any feedback or questions about his goal. The board was satisfied with his current goals for the year.

6.8 Discussion only - Measure G - Stirling City, Magalia, and Paradise School Bond

Minutes: This item was a discussion only. Nothing further to report.

7.0 Future Agenda Items

Minutes: The board would like to review the current Charter Renewal Petition in preparation for next year's renewal. Swearing in of a new Board Member.

8.0 Adjournment: Next meeting

Minutes: The meeting adjourned at 6:14pm and the next meeting will be held on December 10, 2024.