

**PARADISE CHARTER MIDDLE SCHOOL
MEETING OF THE BOARD OF DIRECTORS
REGULAR MEETING MINUTES
6473 Clark Road
Paradise, California 95969
January 28, 2025
5:00 P.M**

**INSTRUCTIONS FOR PRESENTATIONS TO
THE BOARD BY PARENTS AND CITIZENS**

The Paradise Charter Middle School welcomes your participation at the School's Board meetings. The purpose of a public meeting of the Board of Trustees is to conduct the affairs of the School in public. Your participation assures us of continuing community interest in our School. To assist you in the ease of speaking/participating in our meetings, the following guidelines are provided:

1. Agendas are available to all audience members.
2. "Request to Speak" forms are available to all audience members who wish to speak on any agenda items or under the general category of "Oral Communications." "Oral Communications" is set aside for members of the audience to raise issues that are not specifically on the agenda. However, due to public meeting laws, the Board can only listen to your issue, not respond or take action. These presentations are limited to three (3) minutes and the total time allotted to non-agenda items will not exceed fifteen (15) minutes. The Board may give direction to staff to respond to your concern or you may be offered the option of returning with a citizen-requested item.
- 3 You may also complete a "Request to Speak" form to address the Board on Agenda items. With regard to such agenda items, you may specify that agenda item on your "Request to Speak" form and you will be given an opportunity to speak for up to five (5) minutes when the Board discusses the item.
4. When addressing the Board, speakers are requested to state their name and address from the podium and adhere to the time limits set forth.
5. Any public records relating to an agenda item for an open session of the board distributed to all, or a majority of all, of the Board members, shall be available for public inspection at 6473 Clark Road, Paradise, California.

In compliance with the Americans with Disabilities Act (ADA), Paradise Charter Middle School may furnish reasonable auxiliary aids and services to qualified individuals with disabilities. Individuals who require appropriate alternative modifications of the agenda in order to participate in Board meetings are invited to contact the Executive Director's office.

1.0 Call to Order Minutes: The meeting was called to order at 5:01pm

1.1 Flag Salute

1.2 Roll Call

Denise Farrell, Staff Representative

Sarah Kevwitch, Chair / 8th Grade Parent Representative

Shelly Bettencourt, Co-Chair/ 7th Grade Parent Representative

Holly Fisher, 6th Grade Parent Representative

Robert Robertson, Community Representative

Chris Palmer, Principal/Superintendent - President

Jennifer Duran, Secretary to the Board

Jenna Springer, Chief Financial Officer

Attendance

Absent

Present

Present

Present

Present

Present

Present

Present

2.0 Changes/Deletions to Current Meeting Agenda

Minutes: Nothing to report

3.0 Public Comments on Items not on the Current Meeting Agenda

Minutes: Nothing to report

4.0 Reports and Presentations

4.1 Student Council Report - Chris Palmer

Minutes: Chris Palmer reported on behalf of Chloe Patton. There is a dance scheduled for February. Looking for parents to volunteer to help chaperone, and to donate snacks.

There is a chance that the council will sell candy grams the week of Valentines.

4.2 PAC Report - Chris Palmer

Minutes: Chris Palmer reported on behalf of the PAC. The first meeting of the new year was held. There was a lot of discussion about the upcoming LCAP. Gathering a lot of valuable feedback from parents. A graduation committee was created. There were a few parents who volunteered to provide lunch for the staff over the next couple of months. There is one last fundraiser that they have decided to have a raffle at the Family BBQ in May. Where students will sell tickets for gift cards from local businesses. Next meeting will be held March 18, 2025.

4.3 Teacher Report -

Minutes: Todd Lanam reported that the Girls had a great basketball season. The boys have started out strong with their basketball season. He wanted to share that the staff feels very strongly that Chris Palmer has done an excellent job being the Principal over the last two years. He shared that the student surveys that were taken last month, have been carefully reviewed with the teachers and they are taking some of the things that the students are looking for and trying to implement them into their classrooms.

4.4 Enrollment Update - Jennifer Duran

Minutes: 42 for 6th Grade, 52 for 7th Grade, 52 for 8th Grade. The lottery for next year was opened January 3, 2025 and will close on March 15, 2025. Currently there are 44 applicants, 41 of them being incoming 6th graders and 3 incoming 7th graders.

4.5 Principal's Report - Chris Palmer

Minutes: The new semester started January 6th. The students have been shuffled slightly, making up new A and B groups for the final semester of the year. They have also started new electives. Offering multiple new electives, including Makerspace, and a building elective, with lego robotics. We have a new cooking elective teacher. The attendance and honor roll award ceremony was held back on January 16th. The boys basketball season has been fun to watch. We have a new coach, coaching the 7th grade team this year, and Todd Lanam is coaching the 8th grade team. Chris enjoys being outside, before school, at breaks, and after school connecting with the students, and parents at pick up and drop offs. The annual Parent Surveys will be going home this week, looking for the families overall satisfaction with the schools performance this year. Chris attended the latest PUSD Board meeting last week. He spoke on the Material revision that the Board had voted to present to PUSD in regards to the enrollment, admission part of the Charter. After speaking the Board put the motion on their next meeting agenda to be held in February. After announcing his resignation he wanted to thank the Board for their service and dedication to PCMS.

5.0 Consent Agenda

5.1 Approval of Minutes: [December 10, 2024](#)

5.2 Approval of the:

- a. The Check Register: [November 2024, December 2024](#)
- b. Principal/Superintendent Reimbursement:
 - i. [November 19, 2024](#)
- c. Contracts:
 - i. [ERate Bundled Internet Access Service](#)
 - ii. [Shady Creek Outdoor School & Events](#)
 - iii. [Call of the Sea](#)
 - iv. [HI USA](#)

- 5.4 [24-25 Annual Certification Prop 28](#)
- 5.5 [24 -25 CARS Winter Release](#)
- 5.6 [2025-2026 School Year Calendar](#)
- 5.7 [Updated Agreement with BCOE for Student Data/CALPADS services](#)
- 5.8 [SARC](#)
- 5.9 Approval of field trips: [Memo](#)
 - 6th Shady Creek
 - 7th SunSplash
 - 8th San Francisco

Minutes: A motion to approve the consent agenda items 5.1-5.9 was made by Shelly Bettencourt. The motion was seconded by Holly Fisher. The motion passed unanimously with a vote of 4-0 with one absent.

6.0 Discussion/Action Items

6.1 [LCAP Mid Year Up-Date and Report](#)

Minutes: A motion to approve the LCAP Mid Year Up–Date and Report was made by Holly Fisher. The motion was seconded by Robert Robertson. The motion passed Unanimously with a vote of 4-0 with one absent.

6.2 Principal / Superintendent Recruitment Process

Minutes: A motion to approve the job posting on Ed Join for Principal/Superintendent for the 2025-2026 school year. The posting is to be made no later than January 31, 2025, and will remain open for at least two weeks from the date it is posted. An ad hoc subcommittee was formed, consisting of Board Members Robert Robertson and Shelly Bettencourt, to proceed with applicant screening and initial interviews.

7.0 Closed Session **Minutes: Closed session began at 6:22pm.**

7.1 Conference with Legal Counsel - Anticipated Litigation

- a. Significant exposure to litigation pursuant to paragraph (2) or (3) of subdivision (d) of Government Code Section 54956.9: one potential case

Minutes: Open session reconvened at 7:42pm, no action was taken.

8.0 Future Agenda Items

Minutes: Nothing to report

9.0 Adjournment: Next meeting March 11, 2025

Minutes: The meeting adjourned at 7:44pm. The next meeting will be held March 11, 2025.