

AGENDA - PARENT ADVISORY COUNCIL
Date: October 15, 2024
6473 Clark Road
Paradise, California 95969

Mission Statement

We believe that an effective partnership among parents, teachers, and students – within a culture that emphasizes character development – is the best way to provide our students the opportunity to succeed and enhance the greater community.

A. CALL TO ORDER: (“Ok we are going to go ahead and call the meeting to order at (fill in the current time)”)

a. APPROVAL OF [AGENDA](#)

(“We are going to start with the approval of the agenda. Has everyone had a chance to look over the agenda? If so, can I get a motion to approve the agenda? Thank you, can I get a second? Thank you all those in favor say I.... any opposed. The motion has passed.” (if no one opposes))

b. INTRODUCTION OF ATTENDEES & WELCOME TO NEW MEMBERS:

(“Introduction of attendees and welcome to new members.” Start with introducing yourself, and move around the room giving everyone a chance to introduce themselves. “Thank you for being here, and welcome”

B. COMMENTS FROM MEMBERS OF THE PUBLIC CONCERNING ITEMS NOT ON THE AGENDA: (5 minutes)

(“Moving on to item B comments from the members of the public concerning items not on the agenda.” (You would then ask “Would anyone like to make a comment?”) If no one has anything to say, you can move on to the next item.)

C. COMMENTS FROM MEMBERS OF THE PARENT COUNCIL CONCERNING ITEMS NOT ON THE AGENDA: (5 minutes)

(“Item C comments from the members of the Parent Council concerning items not on the agenda.” Ask if anyone would like to comment. If not then you can move on to the next item.

D. APPROVAL OF MINUTES:

1. September 17, 2024

(“Item D approval of minutes, you will then ask if everyone had a chance to look over the last meeting's minutes? Give it a second or two and then ask if you can get a motion to approve the Minutes from the (fill in the date of the previous meeting) meeting? Can I get a second? All those in favor say I, any opposed? (if no one opposes, you would say “the motion passed”)

E. SCHOOL LEADER REPORT(S)

(“Moving on to School Leadership reports: Chris Palmer”)

1. Chris Palmer, Principal **(Then Chris will speak giving an update on the schools day to day information.)**
2. Enrollment Update **(This was something that was mentioned at the last meeting of being added to the agenda every month so I will add in the current numbers when Chris and I prepare the agenda a few days prior to the meeting. You would just say “#2 Enrollment update, and give the numbers for each grade.)**
 - 6th: 41
 - 7th: 50
 - 8th: 52

F. REPRESENTATIVES’ REPORTS

1. Cristina Husa, PAC President/Chair
(“Moving on to Representative Reports:” If you have anything that you have been working on that is not listed in the Action/Discussion section this is where you would talk about it. If nothing you would say “I have nothing to report”

G. BUDGET REPORT:

(This was another item that was requested to be added to the agenda every month at the last meeting. I will hyperlink in the monthly bank statement. Chris Palmer can read the balance and let everyone know if there is a big expense that is anticipated on coming out that month.)

H: THE CHARTER ADVISORY COUNCIL WILL DISCUSS AND/OR TAKE ACTION ON THE FOLLOWING ITEMS:

- 1.
- 2.
- 3.
- 4.
- 5.

(“Moving on to item H, discussion/actions items.” You will want to name each item one at a time, if it's noted that the item needs to have an action, you will say “Can I get a motion to approve whatever the item is titled” (after the item is discussed.) “Great, can I get a second? All those in favor? Any opposed? The motion passed.” You would continue down the line until all items have been discussed and or an action has been taken to approve of or reject all of the items in this section.)

H. PUBLIC HEARING: N/A

(This section will only pertain during certain meetings. If there is an item under this section you will need to say. “I’m going to open a public hearing, at (fill in the current time.) If there is anyone that would like to speak about this matter, please feel free to do so.” After a discussion if any you will need to say “Thank you, to those who spoke I’m going to go ahead and close this public hearing at (fill in the current time.)”

I. ITEMS FOR THE NEXT MEETING AGENDA:

(“Moving on to items for the next meeting agenda”: You or the other members may make mention of anything that was discussed at this meeting, or events that are upcoming not mentioned at the meeting that need to be discussed at the next meeting. The secretary will make notes so that they can be added to the next agenda when it’s getting drafted.)

J. NEXT MEETING TIME AND LOCATION: January at 6:00pm at PCMS

(“The next meeting will be held here at PCMS on (fill in the date of the next meeting)”

K. ADJOURNMENT:

“I’m going to adjourn the meeting at (fill in the current time)”

Note:

PCMS, does not discriminate on the basis of disability in the admission or access to, or treatment or employment in, its programs or activities. Chris Palmer, PrincipalPrincipal, has been designated to receive requests for disability-related modifications or accommodations in order to enable individuals with disabilities to participate in PCMS' open and public meetings. Please notify Chris Palmer at (530) 872-7277, seventy-two (72) hours or more prior to disability accommodations being needed to participate in the meeting.

Paradise Charter Middle School will not discriminate in its programs, admission policies, employment practices or all other operations as provided for in the California State Constitution, Article IX Section 8 and will not discriminate against any student on the basis of ethnicity, religion, national origin, gender, or disability.